Neosys AG privacy policy

Neosys AG takes the protection of your personal data very seriously. We will treat your data confidentially in line with data protection law and the provisions of this privacy policy. This policy is based on the EU General Data Protection Regulation (GDPR) and Swiss Federal Act on Data Protection (FADP). Which data will be processed and how it will be used depends mainly on which services you use.

A. Data controller and data protection officer

The data controller responsible for processing your data is:

Neosys AG
Privatstrasse 10
4563 Gerlafingen
Switzerland
www.neosys.ch

If you have questions about data privacy, you can contact our data protection officer at any time:

Tel.: +41 (0)32 674 45 11
info@neosys.ch

B. Processing of data

General

Generally speaking, Neosys stores and processes personal data only where this is necessary to provide contractually agreed services or where we are legally required to do so. One exception to this is usage data for our website and Lexplus, which we use to improve the service we offer our customers (legitimate interests). All data is stored in accordance with statutory retention periods.

Neosys (www.neosys.ch) and Lexplus (www.lexplus.ch) websites

The websites www.neosys.ch and www.lexplus.ch use cookies. Cookies are small text files that are stored on your device by your browser. They help us to make our sites more user-friendly and effective.
Most of the cookies that we use are automatically deleted at the end of your session. Other cookies will be stored on your device until you delete them. These cookies enable us to recognise your browser the next time you visit our sites. You can configure your browser to notify you whenever a website attempts to place cookies on your device so that you can choose whether to allow them; to block some or all cookies; or to automatically delete cookies when you close your browser.

Lexplus saves all changes made by logged-in users with a time stamp. This makes it possible to trace who made these changes and when.

On the basis of our legitimate interest in improving our tool/websites, www.neosys.ch and www.lexplus.ch use Google Analytics, a Web analytics service provided by Google Inc., USA. Google Analytics also uses cookies, which are stored on your device and allow your use of the websites to be analysed. The information generated by the cookie about your website use is transmitted to and stored by Google, generally on a US-based server. You can set your browser to prevent cookies being stored.

Contact form

Our website includes a contact form. Any information submitted via this form will be sent to Neosys by email.

Twitter (Lexplus@lexplusNeosys)

Neosys AG operates the Twitter account Lexplus@lexplusNeosys. All tweets, including additional Twitter functions, are also embedded on our website: https://www.neosys.ch/de/News.html. Twitter is a service provided by Twitter Inc., 795 Folsom St., Suite 600, San Francisco, CA 94107, USA. Use of Twitter is subject to Twitter's terms of service and privacy policy.
Please note that we have no knowledge of the content of transmitted data or how this data is used by Twitter.

Newsletters/mailings

Neosys reserves the right to use data (contact addresses) collected to meet our statutory and contractual obligations for the purpose of maintaining customer relationships.

C. Sharing of data

The majority of the data saved and processed by Neosys is stored on our server in Gerlafingen and in paper form. One exception to this is the data managed in Lexplus, which is stored and processed in a Swiss data centre. Neosys is committed to only working with Switzerland-based data centres that guarantee data security and comply with current technical standards.
Employees of our software partner WiB Solutions AG in Olten have access to stored Lexplus data. Neosys has contractual agreements in place to ensure that the data is treated confidentially and will not be copied or shared with third parties.

D. Data subject rights

You can exercise the following rights at any time:
- Right of access to any personal data being processed by Neosys
- Right to request rectification or erasure of any personal data held by Neosys
- Right to request a copy of any personal data being processed by Neosys
- Right to withdraw consent to processing of your data (where this processing is based on consent)
- Right to lodge a complaint with the competent supervisory authority https://www.edoeb.admin.ch/edoeb/en/home/the-fdpic/contact.html

Please contact our data protection officer if you wish to exercise any of these rights (see Section A for contact details).